Dear Sir / Madam

I am writing on behalf of **the name of the department** at University of Ordu, Turkey. <http://international.odu.edu.tr/>

I would like to express our request for a bilateral agreement in the framework of **Erasmus +.**

We believe that universities are the first organizations to bring different cultures and societies together. Thus, they can influence the relations to develop between nations.

It seems to us that we can launch an agreement with a variety of programmes for Erasmus +.

I hope you will give this request your urgent consideration.

I look forward to hearing from you soon.

Yours faithfully,

The name of the Lecturer

The name of Department

e-mail :

Phone .

e-mail :

Phone :